



## **Position Opening**

### **Library Associate – Bookmobile**

**Date Posted:** July 1, 2026

The Holmes County District Public Library is seeking applicants for the position of Library Associate – Bookmobile. The successful candidate will drive library vehicles including a 34-foot long bookmobile to deliver bookmobile and outreach services throughout the county. This is a full-time position (37.5 hours per week) with some evenings and occasional Saturdays required. Benefits include paid vacation, sick and holiday leave, and participation in the Ohio Public Employees Retirement System. Health insurance is available with 90% of the single premium paid by the employer.

#### **Qualifications:**

- High School Diploma or GED
- Experience driving a large vehicle; CDL preferred, but not required
- Must possess valid Ohio driver's license with a clean driving record

#### **Job Responsibilities:**

- Drive bookmobile on assigned routes, to community events, parades, and maintenance trips
- Serve patrons in a courteous, professional manner
- Re-shelve and restock materials on the bookmobiles and help maintain the bookmobile collection
- Answer directional and basic reference questions and facilitate the ordering and delivery of requested materials
- Perform regular maintenance to ensure that the bookmobile is road worthy and clean
- Related work as assigned

Employment application and full job description are available at [www.holmeslibrary.org](http://www.holmeslibrary.org), Central Library, or East Branch. Return to: Holmes County District Public Library, ATTN: Director, 3102 Glen Drive, Millersburg, OH 44654. This position will remain open until filled.